



As the incoming Chapter President, it is my pleasure to invite you to become more involved in the Metropolitan New York Chapter of the Healthcare Financial Management Association. This is an opportunity for you to build new relationships, foster invaluable contacts, and develop friendships while planning educational seminars and workshops as well as social events.

The primary mission of HFMA is to provide timely, informative, and meaningful educational programs and networking opportunities to healthcare finance professionals. Our Chapter's programs are designed to allow members to maximize the benefits of their HFMA membership. To fulfill this mission our Chapter needs your help:

To volunteer and actively participate on a Chapter committee.

Your involvement can be as little as a few hours a month. Due to today's schedules almost all of our meetings are held before or after the workday. Additionally, in recognizing how busy we all are, most of our meetings are set up with conference call availability – allowing you to participate from your office or home. Some of our members have chosen to write articles for Newscast, others provide assistance in the proofing of our annual membership service plan, many help identify speakers to assist in bringing cutting edge ideas to our membership, and others choose to lead a topic development group for the Annual Institute.

Whatever you decide, your level of participation will be personally and professionally rewarding. Committee participation will enhance your professional development, team building skills and increase your value to your employer. You will have an opportunity to network with colleagues, clients, and vendors as well as with local and national industry leaders – all of whom support HFMA.



hfma[™] metropolitan new york chapter
healthcare financial management association

Included in this mailing is a committee selection form for the upcoming chapter year of June 1, 2008 through May 31, 2009 and a description of all committees available to current chapter members. Please take this opportunity to review the enclosed committee listing and sign up for one or more of the committees you are interested in being involved with and return it to me by **FRIDAY, APRIL 18, 2008**.

All forms should be faxed to (631) 271-0183 or mailed to Mary Kinsella, President Elect, Metropolitan New York Chapter, HFMA; P.O. Box 1276; Bellmore, NY 11710. You can also contact me via the chapter's voicemail line at 516-826-4472 or email me at marykhfma@verizon.net.

I look forward to your participation and working with you in the coming year. I strongly encourage you to get involved and sign up for one (or more if you are so motivated!) of our chapter committees.

Thanks for your time and consideration.

Help us – MAKE A DIFFERENCE – get involved!!!

Mary Kinsella

Metropolitan New York Chapter, HFMA, HFMEF 2008-2009 Committee Descriptions

Central Registration Committee: This HFMA committee handles all registration functions stemming from Chapter educational activities, including: preparing listing of registrants and keeping the individual seminar committees informed of registration statistics, handling registration on the day of the program, and utilization of HFMA National back office system. This committee is open to all current members.

Certification Coaching Courses Committee: This HFMA committee has the responsibility for assisting Chapter members in the preparation for HFMA certification exams. The examinations assume and test for an advanced core level of professional competence in healthcare financial management overall, plus, individual specialty areas of Accounting & Finance, Financial Management of Physician Practices, Managed Care and Patient Financial Services. Committee members are required to possess current HFMA certification and, as such, are eligible to serve as exam proctors.

Community Outreach Committee: This HFMA committee's goal is to provide educational programs to the communities surrounding the organizations that HFMA services. Primarily this is accomplished through "HFMA Serves America"; a program aimed at educating senior citizens on the Medicare Program. This committee is open to all current Chapter members.

Newscast Committee: This HFMA committee is responsible for the publication and distribution of the Chapter magazine called Newscast. The primary objective of the magazine is to provide the membership with local and national educational information that will foster and increase their knowledge of specific topics in healthcare financial management. Committee members compose articles for publication, solicit articles from different sources, write columns, and more. Newscast is published 4 times per year and the committee is open to all current Chapter members.

Helen M. Yerger Special Recognition Awards Committee: This HFMA committee focuses on the identification of outstanding chapter performance, during the fiscal year, and to prepare and submit the appropriate documentation/application(s) to substantiate such performance in the specific categories of collaboration education, improvement, innovation, member communications, member service, and membership recruitment and retention. This committee is open to all current Chapter members.

Special Events Program Committee: This HFMA committee is responsible for the annual golf outing and to develop other social events for the Chapter. This committee is open to all current Chapter members.

The 50th Joseph A. Levi Annual Educational Institute Committee: This HFMEF committee develops, plans and coordinates all aspects of the Annual Institute and is the Chapter's premiere educational event. All committee members are expected to participate in the development of this intensive one and one half day program. The Annual Institute will be held late February/early March of 2009 and encompasses topics of interest to middle and senior-level financial management, patient accounting, admitting, legal affairs, health information/utilization management, information systems, continuing and post acute care, managed care, medical group management, finance, reimbursement and corporate compliance. This committee is open to all current Chapter members and requires a focused commitment.

Educational Program Committee(s): These committees share overall responsibility for developing, planning, producing and presenting educational seminars (programs) to satisfy the professional education and development needs of Chapter members. The committee is open to all current Chapter members and is divided into the following specific topical committees:

Continuing Care/ Home Care/Long Term Care

Finance/Reimbursement

Health Information/Utilization Management

Internal Auditing & Corporate Compliance

Managed Care

Medical Group Management

Management Information Systems

Patient Accounting & Admitting

METROPOLITAN NY CHAPTER, HFMA & HFMEF
2008-2009 COMMITTEE SELECTION FORM
FAX TO: (631) 271-0183

NAME: _____
TITLE: _____
EMPLOYER: _____
MAILING ADDRESS: _____
CITY/STATE/ZIP: _____
TELEPHONE NO.: _____
FAX NUMBER: _____
EMAIL ADDRESS: _____

Please check the Committees you are interested in participating on:

HFMA

- _____ Central Registration Committee
- _____ Certification Coaching Course Committee
- _____ Community Outreach
- _____ Newscast Magazine Committee
- _____ Special Event Committee
- _____ Yerger Special Recognition Awards Committee
- _____ The 50th Joseph A. Levi Annual Educational Institute Committee:

Educational Program Committees

- _____ Continuing Care/Home Care/Long Term Care
- _____ Finance / Reimbursement
- _____ Health Information/Utilization Management
- _____ Internal Auditing & Corporate Compliance
- _____ Managed Care
- _____ Medical Group Management
- _____ Management Information Systems
- _____ Patient Accounting & Admitting

YOUR COMPLETED FORM SHOULD BE FAXED TO:

(631) 271-0183

OR MAILED TO:

MARY E. KINSELLA, PRESIDENT-ELECT
METROPOLITAN NY CHAPTER, HFMA
P.O. BOX 1276
BELLMORE, NY 11710