



**hfma** region 2  
healthcare financial management association



## HFMA Region 2 Webinars - EXCEL SERIES

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### New to Excel

Presented by Mike Gera, Managing Partner, Healthcare Computer Training Group

Join us March 24, 2021 at 10:00 AM (EST)

- Overview of Microsoft Excel functionality and Worksheet
- Understanding the fundamentals of using formulas
- Understanding the proper way to Save an Excel spreadsheet
- Fundamentals of spreadsheet terminology

**REGISTER HERE:** <https://cvent.me/1w8nPw>

**Members \$15 per session | Non-Members \$30 per session**

#### ABOUT THE SPEAKER

**MICHAEL GERA** is the Managing Partner of the Healthcare Computer Training Group. For the past 35 years, Mr. Gera has worked in the healthcare industry in technical, administrative and consulting capacities for various organizations. Mr. Gera is a graduate of Montclair State University (BA) and Florida State University (MSW and MS). Mr. Gera is adjunct faculty for the City University of New York (CUNY), where he conducts professional development seminars for a number of programs, including the on-line program in Health Information Management. Mr. Gera is a long time user of Microsoft Excel, and he is looking forward to sharing some ideas and approaches that will help you to improve data quality, while also increasing your ability to turn your raw data into actionable information.

**Registration 15 \$15 for HFMA members, \$30 for non-members; CPE Credits: 1.5 per session**

To receive CPE credit for this session, you will be required to register and log on to the event individually.

For more information contact Celia Allen at [CAllen@mra.revecore.com](mailto:CAllen@mra.revecore.com) or 615-905-2903

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